



GOVERNMENT FINANCE OFFICERS ASSOCIATION Of The United States and Canada

Alberta Chapter - Policies

CRITERIA FOR NOMINATION OF BOARD OF DIRECTORS

NUMBER: 005

EFFECTIVE DATE: May 6, 2003

AMENDED DATE: September 19, 2009

REVIEWED DATE: September 18, 2009

GENERAL POLICY

Members will be selected for positions on the executive board on the basis of performance in office, experience in the government finance sector, professional integrity, and proven activity in pursuing the goals of the GFOA. Executive members should be chosen on the basis of their potential contribution to the GFOA as evidenced by their past record as members of the Association, the governmental finance profession and related professional activities.

Length of Term in Office

No member of the Board shall hold the office of President, Vice-President, Secretary, or Treasurer for more than three consecutive years.

Criteria for Nomination of Board Members

1. **Size and Type of Governmental Units:** It is generally agreed that the Board of Directors should be composed of members representing a variety of sizes and types of governmental units. The nominating committee should review the current representation on the Board (mixture of both larger and smaller local governments) when presenting the slate of candidates to the members. This representation should include members from large, intermediate and small government units. In addition, they may represent counties, cities, towns, villages, summer villages, special districts and other forms of local government.
2. **Representation from the Province:** Representation from the Province would enhance communication between Municipal Affairs and the membership.
3. **Balance of Regional Representation:** The nominating committee should consider candidates for positions on the Board of Directors who represent both the northern and southern regions of the Province.
4. **Balance of Experience:** Individuals nominated should represent a varied experience in governmental finance.

5. **Communication Abilities:** Individuals nominated should possess an understanding of the current goals of the organization and be able to effectively communicate those goals.

Notwithstanding the criteria set out above, the Board will actively solicit and review applications from all members.

Member Information Form

The Nominating Committee may request nominated individuals to complete a Member Information Form (attached as Appendix A).

References

The bylaws of the Alberta GFOA read as follows:

ELECTION OF THE BOARD

1. The Board shall appoint a nominating committee comprised of two (2) active members in good standing who shall select not less than one name, from the active membership in good standing, for each Director position which is to be filled at an Annual Meeting.
2. Additional nominations may be made from the floor at the Annual Meeting by an active member in good standing.
3. All manner of holding elections and the rules of procedure pertaining thereto shall be prescribed by the Board of Directors.

BOARD OF DIRECTORS

1. The Board of Directors shall be elected from the active members in good standing, residing in Alberta and shall be comprised of:
 - (a) the immediate Past-President;
 - (b) President;
 - (c) Vice-President;
 - (d) Secretary;
 - (e) Treasurer;
 - (f) up to four (4) Directors-at-Large
2. The Board of Directors, with the exception of the immediate Past-President, shall be elected at the annual meeting of the association and shall hold office for a period on one (1) year, or until their successors have been duly elected.
3. Vacancies on the Board of Directors, however caused, may be filled by an appointment by the Board of Directors for the unexpired term of the person creating the vacancy. Such appointment must be made from active members in good standing.

Review and Amendment Procedures

The Alberta GFOA's Criteria for Selection of Board of Directors Policy shall be reviewed annually by the Board of Directors who may approve any changes as required.

Alberta GFOA Member Information Form

Name: _____

Title: _____

Name of Organization: _____

Population of municipality: _____

Address: _____

Telephone _____

Fax: _____

E-mail Address _____

How many years have you been a member of the GFOA? _____

Do you participate in any other professional organizations and / or activities? If so, describe your role / responsibilities.

Please list: _____

Please indicate below why you wish to be a member of the Board of Directors of the GFOA – Alberta Chapter (or attach letter).

Attaching a resume would be helpful.

Return to:
GFOA Nominating Committee

(Name, email address, fax, and address to be inserted here)