



# GOVERNMENT FINANCE OFFICERS ASSOCIATION Of The United States and Canada

## *Alberta Chapter - Policies*

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### RETIRING MEMBERS RECOGNITION

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**NUMBER: 007**

**EFFECTIVE DATE: September 17, 2004**

**AMENDED DATE: September 18, 2009**

**REVIEWED DATE: September 18, 2009**

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#### **GENERAL POLICY**

Alberta GFOA will recognize a member upon his/her retirement from employment subject to a request for recognition being received from the retiring member's employer.

#### **Guidelines / Procedures**

1. This policy will apply to active Alberta GFOA members in good standing at the time of retirement.
2. The request for recognition of retirement is required to come from the employer or from another member as the Alberta GFOA does not have the resources to know when a member is retiring unless advised.
3. Confirmation of retirement is required from the employer.
4. The President of the Alberta GFOA will send a letter of recognition of retirement dated effective the retirement date.
5. The retirees will be recognized in the GFOA newsletter.

#### **Review and Amendment Procedures**

The Alberta GFOA's Retiring Members Recognition Policy shall be reviewed annually by the Board of Directors who may approve any changes as required.