

Be a Better Manager Webinar

November 4, 2020

10:00 – 11:30 MDT

Presented By *Tim Duhamel*

Management skill is an important attribute for individual and organizational success. This webinar will provide a framework for developing individual management skills to make you a better manager.

- ✓ **Overview of key management skills and competencies.** Management is an underappreciated competency. Having strong management skills is the backbone for any individual's ability to foster team success, meet organizational goals, and fuel career success. Learn about key management skills and competencies in this engaging webinar.
- ✓ **Management versus leadership – key differences.** It is important to have a fundamental understanding of the differences between leadership and management. Both are equally valuable but different in their form and use.
- ✓ **Management for success – tips for management excellence.** Management is both a science and an art. This webinar will cover key tips for management success and excellence.
- ✓ **Developing goals for individuals and teams.** Planning for our teams is the first step in group and organizational success. Setting goals, time management, goal monitoring, chairing team meetings, providing individual and team motivation – all these skills, and many more, must be well utilized to be an effective manager.
- ✓ **Performance management – get the most out of your team.** Managing performance effectively is often the difference between individual and group success or failure. Having the correct tools to manage performance is essential for every manager's toolbox.
- ✓ **Dealing with difficult situations – tips for difficult conversations.** Difficult office dynamics and team challenges cannot be overlooked and should be dealt with quickly and positively. Learn how to recognize negative office situations and have the difficult conversations necessary to repair the underlying issues.

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